

Corporate Affairs Supervisor

Job Type: Permanent

Location: The Democratic Republic of the Congo

Our Clients

Our clients is a well-established mining producer and distributor listed on the Shanghai Stock Exchange. The overseas team is looking for a **Corporate Affairs Supervisor** to develop and maintain solid relationship with local government and stakeholders to strengthen their business across the country.

The Responsibilities of the Role

- Responsible for compliance management related to the overseas business, identifying and monitoring potential risks and giving policy advice.
- Analyse the country policies and regulations related to business operation and employment.
- Develop and manage a network of contacts with local government, core government agencies, and political opinion-makers regarding to local business.
- Apply for relevant licenses and certifications and get them approved.
- Monitor and update the management on any development and changes in local laws and regulations
- Liaise with various stakeholders such as different clients and government authorities.
- Organizing and/ or participating in key government affairs including meetings between senior management and government officials, courteous visits, business negotiations, government-organizing -meetings & seminars, events, ceremonies, etc.
- Prepare related documents and reports materials as needed.
- Managing ongoing government affairs related projects with project team and other function team.
- Perform other related duties as assigned, based on the business need.

Requirements

- At least 8 years' experience working in the government relationship, preferred in Africa embassy or other government authorities.
- Being fluent in French, both in written and spoken, prefer business negotiation level.
- Proficient in the establishment and maintenance of local government relations in Africa, familiar with all the working process with strong pressure resistance ability.
- An aptitude for relationship management and policy analysis.
- Excellent self-management and time-management skills.
- Location: The Democratic Republic of the Congo.

The Green Recruitment Company is an Employment Business for interim, contract and temporary recruitment and acts as an Employment Agency in relation to permanent vacancies.

To apply for this role please contact:

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